CEMS Release Notes

Release 14 for the Comdata Expense Management System (CEMS) is available on 4/24/2014 and includes the following enhancements:

- **Add Date to Transaction Export Report.** This item adds the transaction date to the Transaction Export Report.

- **Add Details to CMiC Export File.** The transaction quantity, date and notes have been added to the CMiC export file to allow for import into the CMiC ERP system.

- **Add Query Filter Options.** This item allows CEMS users to filter query results by transactions with images attached, not attached, or both and by division. Two columns have been added to the query results, a column displaying a Y (Yes) or N (No) to indicate if an image is attached, and a column displaying the cardholder's division.

- **Launch Sage 300 ERP Integration.** Customers using the Sage 300 ERP system (formerly Timberline) can now sync with CEMS. Once synced, users can code projects, equipment and General Ledger changes in CEMS. Once a billing period is complete, an accounting file with the transaction coding is created for import back to Sage 300.

  For steps on how to sync CEMS with Sage 300, see the following page.

- **Modify Transactions Coded with Receipt Images Report.** This item adds a Division option to filter results by employee division (optional). The Employee filter option has also been changed to optional. Leaving either option blank will display all divisions or employees in the results.

  If you have questions about these new features or any other component of CEMS, please contact your Comdata Customer Relations Representative (CRR) at 1-800-749-7174.

  You can also refer to the online CEMS user guide available through the **Help** link in the menu bar.