CEMS Release Notes

Release 11 for the Comdata Expense Management System (CEMS) is available on 12/5/2013 and includes the following enhancements:

- **Add Details for Rejected Transactions.** This enhancement gives approvers the ability to explain a rejected transaction by adding a mandatory dialogue box to the Transaction Viewer when a transaction is rejected. Rejection details entered in the dialogue box are saved with the transaction.
- **Fix: Mass Coding Display.** This item corrects the GL Account field under Mass Coding to show the full GL account values.
- **Improve Fuel Transaction Coding.** This enhancement includes multiple updates to improve coding for fuel transactions with gallon quantities:
  - Gallon amounts for transactions under Fuel Group can now be split into multiple fuel product codes. See the CEMS User Guide for instructions.
  - Gallon data have been added to the Transaction Coding and Transaction Export reports.
  - Gallon values can be added to the export files for Viewpoint and Spectrum ERP systems using a new option under Accounting File Parameters.
- **Limit Reporting to Assigned Accounts.** To ensure approvers and coders can access only the reports for their assigned cardholders, this enhancement adds a prompt for Employee ID when pulling approver or coder reports. Reports include only those cardholder accounts assigned to the Employee ID.
- **New Administrator Report: Uncoded Transaction by Date – By Cardholder.** This new report for administrators lists all uncoded transactions within a customizable date range.
- **Register Multiple Approvers or Coders.** To ease the process of adding approvers and coders, this enhancement adds checkboxes for designating multiple employees at once during approver/coder registration.

If you have questions about these new features or any other component of CEMS, please contact your Comdata Customer Relations Representative (CRR) at 1-800-749-7174.

You can also refer to the online CEMS user guide available through the **Help** link in the menu bar.